Under “Groups” on the left hand side go to “Hunt Groups (MLHG)” or click “Hunt Groups (MLHG)” under the “Groups” header on the admin home screen.
Forwarding a MLHG Pilot-Admin Portal

Click the hyperlinked “Hunt Group Name” that you would like to forward.

Click the hyperlinked Telephone Number of the Pilot you would like to forward.
Click on "Go to Call Manager"

Click on the "Forwarding" tab.
Forwarding a MLHG Pilot-Admin Portal

Check the box next to the words “Forward calls immediately”

Input the number you would like to have the calls forwarded to.

Then click “Apply”

Now all calls that come in on the MLHG Pilot will be forwarded to the number you selected!